

# HGC SUPERHUB HOSTED EXCHANGE EMAIL ACTIVESYNC SETUP GUIDE

FOR IPHONE

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The guide is an **iPhone ActiveSync Configuration Guide** for Hosted Exchange 2010 and 2007.

However, various iPhone OS versions may have different screen prompts and the layouts below are for your reference only. The general step should still hold.



# **1.** Configuration

Step 1: Select Settings. Then select Mail, Contacts, Calendars.



#### Step 2: Add Account.





Step 3:	Select Microsoft Exchange.
	Mail Add Account
	iCloud
	Exchange
	G <b>™</b> ail
	YAHOO!
	Aol.
	Hotmail.
	Other

Step 4: Enter your **Email** address and **Password**. Give a **Description** for this email account. Click **Next**.





Step 5:Enter Server as *outlook.hgcbizmail.com*. The domain filed should be left blank and the username willbeyour full email address. Click Next.

ancel	Exchange	Next		
Email	separate desperts		Cancel	Ex
Server	server.company.c	com	Email	
Domain	Optional		Server	0
Isername	Required		Domain	
assword	•••••		Username	,
Description	Exchange		Password	

Step 6: Choose which content you would like to synchronize: Mail, Contacts, Calendars and Reminders. Click **Save** when finished.





## 2. Get Help and Support

We are glad to assist you with any enquiry or issue on the setup and use of service. Please contact our Support team via phone at 3160 3160.